



# GRANTS & HOUSING



## LAST MONTH'S ACCOMPLISHMENTS

- 2019-2023 Consolidated Plan – continued planning and preparation of the City's multi-year planning document to establish the priorities and goals for the housing and community development needs of the City to direct the CDBG and HOME Projects 1-year plans for this timeframe; continued consultations for community engagement; continued receiving completed surveys for community participation; preparing HUD 2019 Consolidated Plan document; prepared 2019 Consolidated Plan Draft Executive Summary; conducted public meeting on April 23rd; conducted workshop item on April 25th with City Council to review and discuss Draft 2019 Consolidated Plan Executive Summary (HUD Regulatory Requirement)
- 2019 Action Plan – planning and consultation for the proposed 2019 CDBG and HOME Program Year projects; received Galveston's HUD appropriations for 2019 funding for CDBG \$1,199,293 and HOME \$258,450; coordinated with City management for the development of proposed projects for 2019; conducted workshop item on April 25th with City Council to review and discuss Draft 2019 CDBG & HOME Program Proposed Projects (HUD Regulatory Requirement)
- 2018 Program Year CDBG Timeliness Test – met the timeliness test on April 2nd to ensure the timely expenditure of funding with a 1.499 ratio, City had the required amount of funds drawn so that there is no more than 1.5 times the annual allocation in its available budget (HUD Regulatory Requirement)
- Financial review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME activities; completed CDBG draw reimbursements of \$103,115.72 (HUD Regulatory Requirement)
- Environmental Reviews – completed reviews for WOMAN Inc. Rapid Re-Housing Project and Gulf Coast Center Permanent Housing Project for homelessness programs funded under the Texas Homeless Network (HUD Regulatory Requirement)
- Galveston Housing Authority Homeownership Education Seminar – Staff participated in a Homeownership Education Seminar for Family Self-Sufficiency clients, HUD Program to assist residents to increase earnings and build assets and financial capability, on April 27<sup>th</sup>. Staff spoke about the Homebuyer Assistance Program and Fair Housing rights.
- April is Fair Housing Month – staff disseminated Fair Housing information to Community Stakeholders and Realtors. (HUD Regulatory Requirement)
  - Staff proclaimed April as Fair Housing Month with a Proclamation acknowledging the 51<sup>st</sup> Anniversary of the Fair Housing Act.

- Staff placed an advertisement in the Galveston Daily News Paper acknowledging the 51<sup>st</sup> Anniversary of the Fair Housing Act.
  - Staff provided Fair Housing information to the Galveston Housing Authority for the landlord meeting held on April 24<sup>th</sup>.
- HUD Semi-Annual Report
  - Staff submitted to HUD the Semi-Annual Labor Standards Enforcement Report. This report consist of contracting opportunities for contractors and subcontractors performing on federally funded projects that were awarded by our agency in excess of \$2,000.00 for construction, alteration, or repair of public works (HUD Regulatory Requirement)
  - Staff submitted to HUD the Semi-Annual Contractor & Subcontractor Activity Report. This report identifies all contracts that were awarded with CDBG and HOME funds. This report captures the Minority Owned Business activities, Women Owned Businesses, Section 3 contractors as well as the total dollar amount awarded to the activities (HUD Regulatory Requirement)
- Inspections – Staff conducted housing inspections for the lead-based paint remediation project (HUD Regulatory Requirement)
- Monitoring review - staff conducted five (5) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Entered all project accomplishments into HUD's IDIS Reporting (HUD Regulatory Requirement)
- Technical Assistance – provided assistance to 6 homeowners with housing information, 23 homebuyers with homebuyer assistance, 15 phone inquiries for rental assistance; 1 City Dept. with homebuyer assistance information; 1 phone inquiry for financial assistance; 1 mortgage lender inquiring for homebuyer assistance program process
- Prepared and facilitated three (3) release of lien documents for previous participants in the City's Housing Rehabilitation Program; homeowners have met their period of affordability (HUD Regulatory Requirement)